



Date: April 25, 2019

COMPENSATION AND BENEFITS PACKAGE

EMPLOYEE NAME	ANTIQUERA, SILVIDA
POSITION	General Manager
DATE HIRED	February 4, 2011 up to present

COMPENSATION AND BENEFITS

MONTHLY SALARY AND ALLOWANCES	Basic	Php 107,240.00
	Rice Allowance	2,200.00
	Communications Allowance	3,000.00
	TOTAL	Php 112,440.00

OTHER ANNUAL REMUNERATIONS

OTHER ALLOWANCE	<ul style="list-style-type: none">• Medicine Allowance• Uniform Allowance• Health Insurance• Life Insurance• Team Building Allowance• Gas, Fuel & Oil	<ul style="list-style-type: none">• Php 1,300.00• Php 1,500.00• Php 7,000.00• Php 1,345.00• Php 2,400.00• Php 25,000.00
MANDATORY BENEFITS	<ul style="list-style-type: none">• Government contributions depends on the table of contributions based on the salary• The employee is entitled to 13th Month pay, leave, and all other benefits	
INCENTIVE BONUS	Depends on the BOARD evaluation	
EARNING OF LEAVE	The employee shall earn and be entitled to leave credits just like the full time employees, the policies regarding the earning, monetization, and availment shall be applied the same.	

Prepared by:


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Checked by:


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HR Manager

Received by:


SILVIDA R. ANTIQUERA
General Manager